Project Title:

Reviewer: **Date:**

Institute of Medicine Dimensions of Quality

☐ **Safety**   ☐ **Effective**   ☐ **Equitable**

☐ **Pt Centered**   ☐ **Efficient**   ☐ **Timely**

SCORING

Each check box is worth 1 point, unless otherwise stated. Transfer scores from each stage and then add the total

DEFINE	MEASURE	ANALYZE	IMPROVE	CONTROL	TOTAL

Shaded items are mandatory components for QA Silver Project Certification

DEFINE THE PROBLEM

☐ Quality Gap identified

☐ An improvement target defined

☐ Timeline provided

☐ Stakeholders identified   Stakeholder input presented

☐ Stakeholder input presented

☐ Method for collecting stakeholder input defined

☐ Potential for significant impact to institution

☐ Potential for significant impact to Society
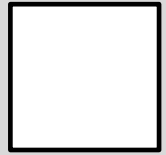
DEFINE

MEASURE THE PROBLEM

☐ Data sources defined

☐ Numeric baseline OUTCOME measure obtained

☐ Sample size defined

☐ Counterbalance measure identified

☐ Numeric baseline COUNTERBALANCE obtained

☐ Outcome measure is clinically relevant

☐ Outcome measure is nationally recognized measure

MEASURE

ANALYZE THE PROBLEM

- [ ] One factor contributing to the gap is identified
- [ ] Multiple factors contributing to the gap is identified
- [ ] Structured root cause analysis undertaken
- [ ] Appropriate QI method or tool used for root cause analysis
- [ ] Root cause analysis performed prior to identifying potential solutions
- [ ] Rationale for selecting intervention(s) is presented
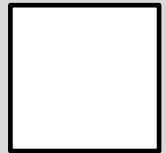- [ ] Uses a QI method or tool for selecting intervention(s)

ANALYZE

IMPROVE THE SITUATION

- [ ] Implementation of intervention(s) (date/time of go live)
- [ ] Target measure is re-measured afterwards with comparison graph
- [ ] Structured plan for managing change used
- [ ] Counterbalance re-measured with comparison graph
- [ ] Counterbalance not adversely affected
- [ ] Improvement in target outcome measure shown
- [ ] Statistical significance demonstrated in outcome measure

IMPROVE

CONTROL PHASE

- [ ] Identify lessons learned from the project
- [ ] Communicate to stakeholders the summary of the project, and lessons learned
- [ ] Process owner identified
- [ ] Process owner acknowledges ownership of ongoing monitoring
- [ ] Control measure identified
- [ ] Reaction plan for deficiencies identified in control measure
- [ ] At least one year of sustained monitoring demonstrated
- [ ] Project successfully diffused in scholarly form (i.e. poster, manuscript, etc)

CONTROL

OTHER COMMENTS

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