

EDDA ED Staffing and Flow Workshop Worksheet

<u>Complete this section prior to arrival</u>	Problem	Not Problem	Notes
Annual Volume _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
% LBTC _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
% Admit _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
# of ED Treatment Spaces _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
ESI % 4,5 _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
% Vertical 3 _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Door to Doc _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
LOS _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Dispo to Depart Admitted _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Physician productivity (PPH) _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Hospital WHPUOS* _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
# Providers at Peak _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
# RN at Peak _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Peak Arrival Rate _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Peak Arrivals Low Acuity _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Peak Arrivals Vertical 3 _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Annual ED Visit/Bed Ratio _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Peak Doc Prod/Service Time _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Peak RN Prod/Service Time _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Beds Needed/Target LOS _____	<input type="checkbox"/>	<input type="checkbox"/>	_____

Potential Processes

- Super Track – Lean process for ESI 4,5 patients near triage w/ team of APC, RN, tech, 2-3 rooms.
- Provider in Triage – Doctor or APC in triage seeing, evaluating, and discharging a subgroup of vertical patients.
- Intake Team – Team of multiple providers (doctor and APC/resident) with dedicated intake rooms, treatment rooms, and results waiting committed to the care of vertical patients (vertical ESI 3 patients, and ESI 4,5 patients).
- Results Waiting – A dedicated area for patients awaiting results of ancillary testing and treatment consisting of regular and/or recliner chairs.
- 2 Stream – Low Acuity + Vertical 3 in one stream, ESI 1,2, horizontal 3 in the other.
- 3 Stream – Separate streams for a) ESI 4,5, b) ESI vertical 3, and c) ESI 1,2, horizontal 3.
- Pods/Zones – Multiple providers in the Main ED, each with their own assigned beds and staff.

\*Worked hours per unit of service – a budget number for nurses and other staff in the ED. You will need to request this from your ED nurse director, administrator, or finance team. It is calculated by dividing the total number of staffed hours by the arriving volume over the same period of time.